

# The AAdvantage Business™ Program

Company Registration Guide for  
*Business Travelers*

**FOX** World Travel



# OVERVIEW FOR TRAVELER REGISTRATION

## FOR BUSINESS TRAVELERS

### INTRODUCTION

Welcome to the comprehensive guide designed to assist YOU – the business traveler – with linking your individual American Airlines' AAdvantage® number to the the AAdvantage Business Program™ in collaboration with our Travel Management Company, Fox World Travel.

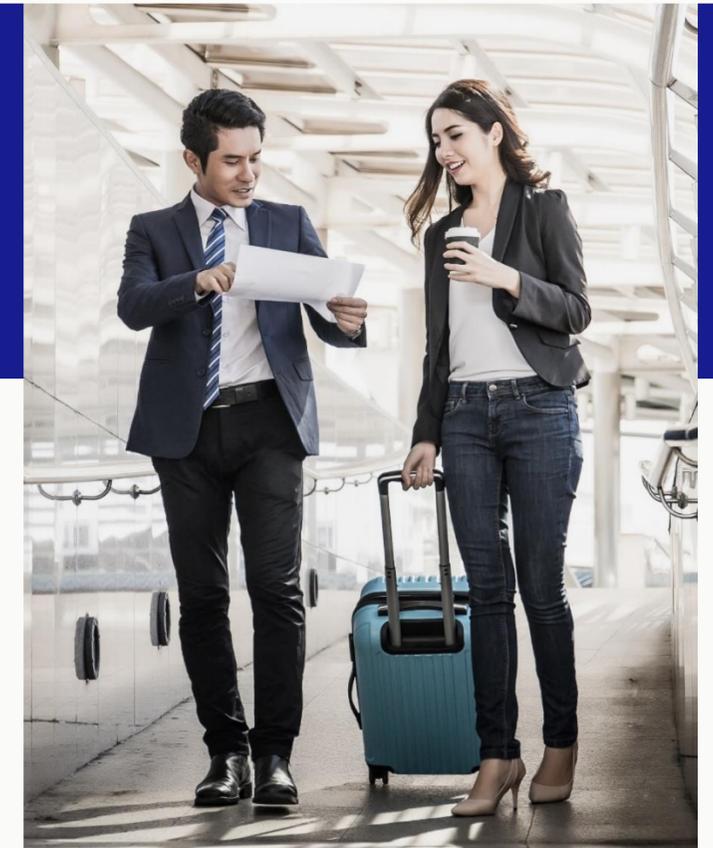
To participate in this program, all business travelers must have their individual AAdvantage® numbers included in their own travel profiles.

This step-by-step guide aims to streamline the linking process, providing clear instructions on establishing and maximizing the benefits of the AAdvantage Business™ Program.

#### **This document will guide you through:**

1. How your Travel Program Administrator invites you into the business program. (Use your business email address)
2. How to use the link provided in the invitation to log in using your personal AAdvantage® login credentials.
3. How to easily proceed through the registration process.

Let's get started!



# REGISTRATION

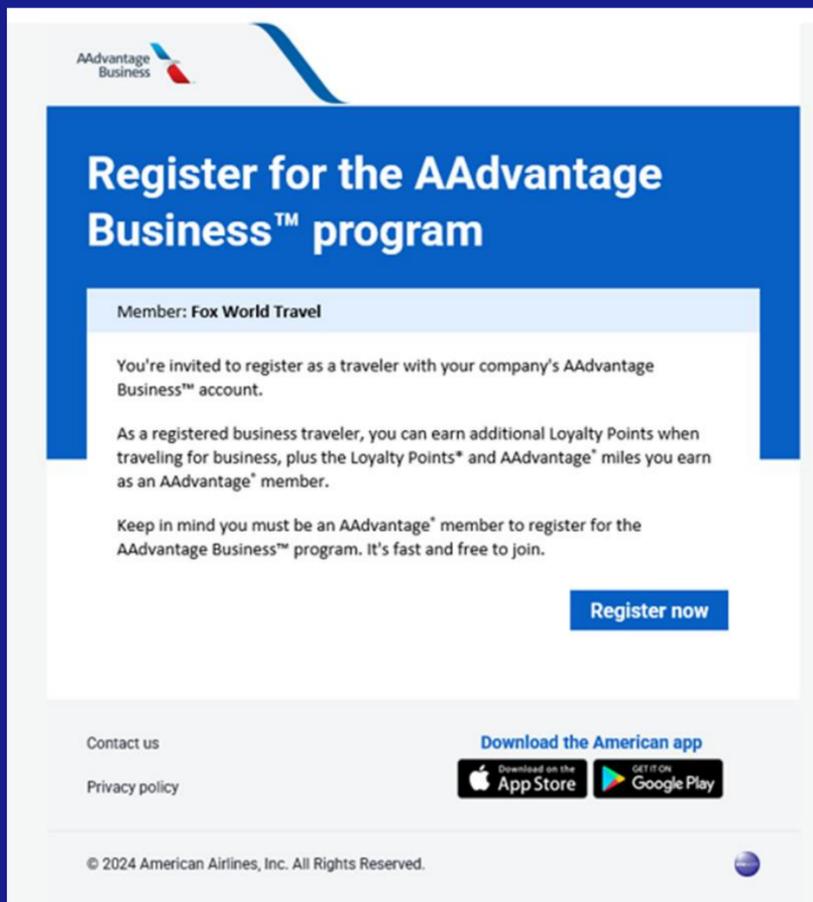
## Linking Member Account

### STEP 1: EMAIL INVITATION CONFIRMATION

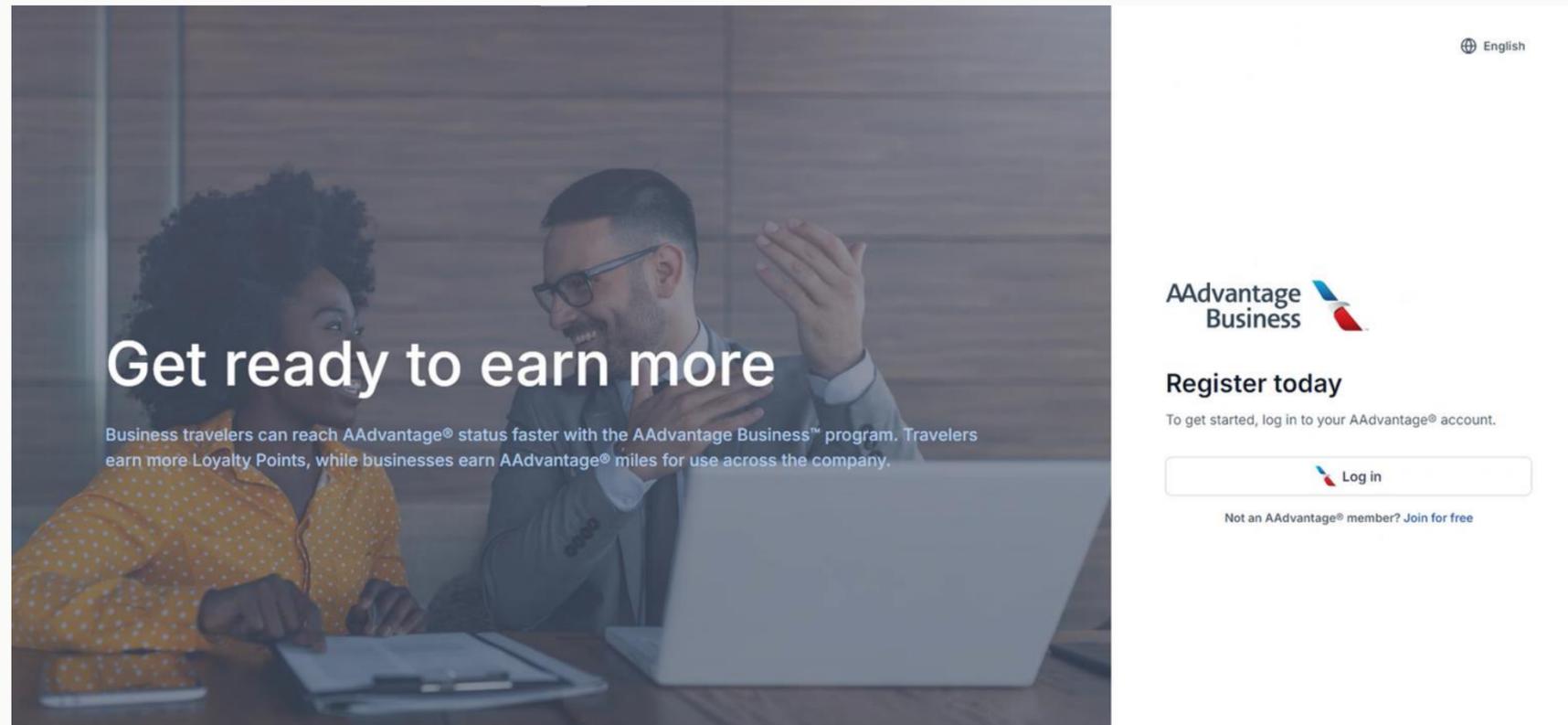
As a business traveler, you are invited to register as a traveler with your company's AAdvantage® business account.

- Travelers will receive an email invitation with a link. This is the link to redirect to the site to register for the AAdvantage Business™ Program.
- Log in using your personal AAdvantage® account credentials to continue.

Link: <https://aadvantagebusiness.aa.com/app/login>



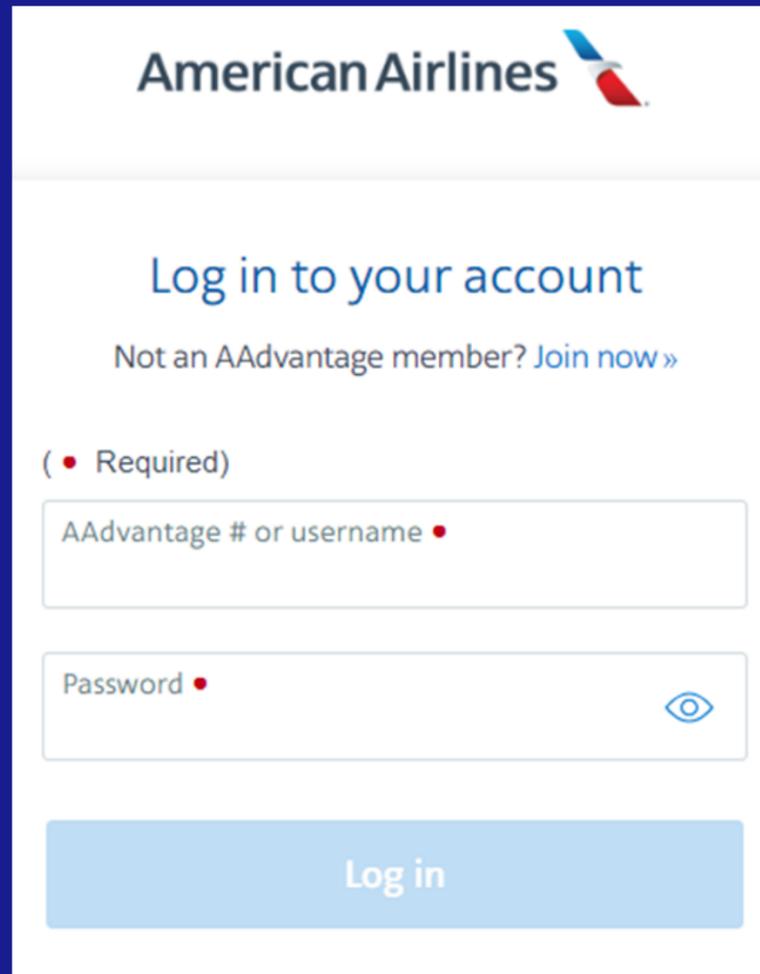
The screenshot shows the registration page for the AAdvantage Business program. At the top left is the AAdvantage Business logo. The main heading is "Register for the AAdvantage Business™ program". Below this, it identifies the member as "Member: Fox World Travel". The text explains that the user is invited to register as a traveler with their company's AAdvantage Business™ account. It lists benefits: "As a registered business traveler, you can earn additional Loyalty Points when traveling for business, plus the Loyalty Points\* and AAdvantage® miles you earn as an AAdvantage® member." A note states: "Keep in mind you must be an AAdvantage® member to register for the AAdvantage Business™ program. It's fast and free to join." A prominent blue "Register now" button is located at the bottom right of the main content area. At the bottom of the page, there are links for "Contact us" and "Privacy policy", and a section for downloading the American app from the App Store and Google Play. The footer contains the copyright notice: "© 2024 American Airlines, Inc. All Rights Reserved."



The screenshot shows a promotional banner for the AAdvantage Business program. The banner features a background image of two business professionals, a woman and a man, sitting at a desk with a laptop. The text on the banner reads: "Get ready to earn more" in large white font, followed by "Business travelers can reach AAdvantage® status faster with the AAdvantage Business™ program. Travelers earn more Loyalty Points, while businesses earn AAdvantage® miles for use across the company." To the right of the banner is a white sidebar containing the AAdvantage Business logo, a language selector set to "English", and a "Register today" section. The "Register today" section includes the text "To get started, log in to your AAdvantage® account." and a "Log in" button. Below the button is a link: "Not an AAdvantage® member? Join for free".

# REGISTRATION

## Logging In Using Your Member Credentials



American Airlines logo

### Log in to your account

Not an AAdvantage member? [Join now »](#)

( • Required)

AAAdvantage # or username •

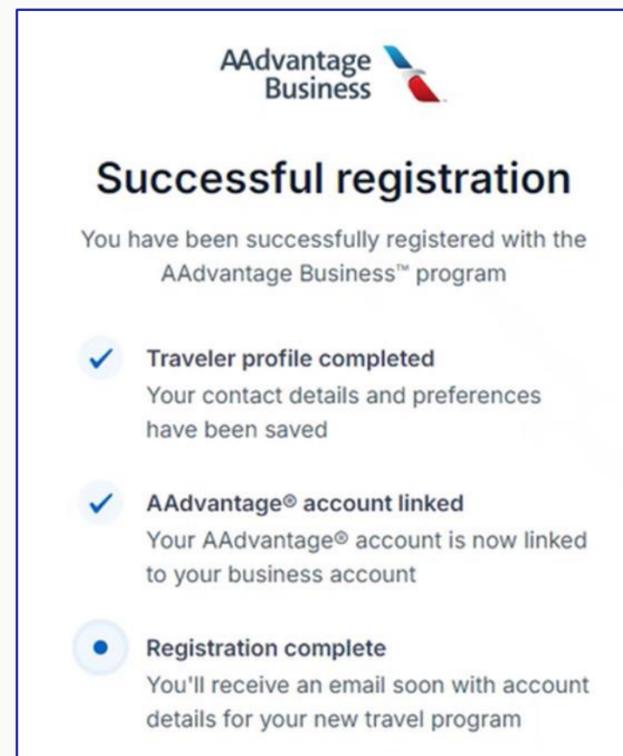
Password •

Log in

## STEP 2: HOW TO LOG IN USING YOUR CREDENTIALS

Use your member credentials to continue setting up your AAdvantage Business™ Account.

1. Log in using your AAdvantage® member credentials.
2. Follow the registration steps to complete registration.
3. After providing all required information, you will be directed to a confirmation page that verifies the successful registration for AAdvantage Business™.

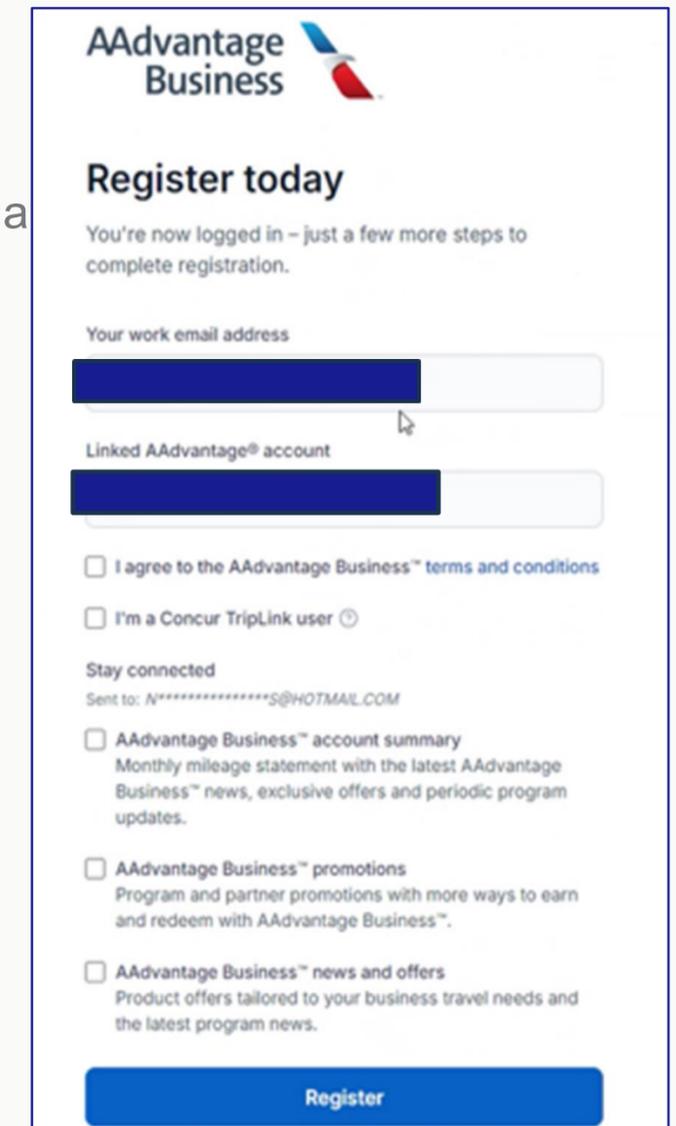


AAAdvantage Business logo

### Successful registration

You have been successfully registered with the AAdvantage Business™ program

- ✓ **Traveler profile completed**  
Your contact details and preferences have been saved
- ✓ **AAAdvantage® account linked**  
Your AAdvantage® account is now linked to your business account
- **Registration complete**  
You'll receive an email soon with account details for your new travel program



AAAdvantage Business logo

### Register today

You're now logged in – just a few more steps to complete registration.

Your work email address

Linked AAdvantage® account

I agree to the AAdvantage Business™ terms and conditions

I'm a Concur TripLink user ☺

Stay connected  
Sent to: N\*\*\*\*\*S@HOTMAIL.COM

AAdvantage Business™ account summary  
Monthly mileage statement with the latest AAdvantage Business™ news, exclusive offers and periodic program updates.

AAdvantage Business™ promotions  
Program and partner promotions with more ways to earn and redeem with AAdvantage Business™.

AAdvantage Business™ news and offers  
Product offers tailored to your business travel needs and the latest program news.

Register

# FINAL STEP REGISTRATION Confirmation



## FINAL STEP: SUCCESSFUL REGISTRATION EMAIL CONFIRMATION

After providing the required information, a confirmation email will be sent to the registered business email address to acknowledge the successful registration for the AAdvantage Business Program™.

Congratulations! As a business traveler, you are now connected to your company's business program with American Airlines.

### Welcome to the AAdvantage Business™ program.

Now that you're registered, you can begin booking business travel on [aa.com](http://aa.com) or in the American app. You can now manage business and personal travel with ease, all in one place.

Your AAdvantage® account is already linked to your business profile, and all you have to do is choose 'Business travel' when booking.

Once your company meets the minimum requirements, you can start earning more Loyalty Points as part of the AAdvantage Business™ program. You'll also continue to earn miles and Loyalty Points as an AAdvantage® member.

Any further questions on program eligibility should be discussed with your company's Travel Manager.

We can't wait to see you on board.

[Explore the program](#)

↓  
Have any questions? Check out our [program guides](#).

# THANK YOU

Please contact your  
Travel Administrator with any  
additional questions.

