



Date: November 2, 2009
To: Applicants for National Board **Dental** Test Construction Committees
From: Dr. Gene A. Kramer, Secretary
Joint Commission on National Dental Examinations
Subject: **Full-Time Practitioner Vacancies on National Board Dental Test Construction Committees for 2011**

The Joint Commission on National Dental Examinations (JCNDE) is seeking full-time practitioners, who are interested in participating in the development of National Board Dental Examinations. We are pleased to announce five full-time practitioner vacancies on the following test construction committee in 2011:

- Oral and Maxillofacial Surgery – Pain Control
- Orthodontics – Pediatric Dentistry
- Periodontics
- Pharmacology
- Prosthodontics

Application Process: All application materials, including the *Selection Criteria for National Board Dental Test Constructors* and *Personal Data Form*, are available on the ADA web site at <http://www.ada.org/goto/testconstructor>. Please note that curriculum vitae are not acceptable. If, after reviewing these documents, you believe you qualify for this vacancy, please complete and return the *Personal Data Form*. It is not necessary for a full-time practitioner to be an expert in the subject area, but should understand how the area of science applies to dental practice, and be able to provide a practitioner's perspective on the content area.

You may submit your PDF electronically via e-mail or print the document, sign, and mail to the address listed on page 4 of the PDF.

Time Commitment and Remuneration: Each test construction committee meets annually for two to three days at the ADA Headquarters in Chicago to develop the dental examinations. The JCNDE makes the travel and hotel arrangements, reimburses for ground transportation and hotel expenses (room and tax only), and provides a per diem of \$75 per meeting day. In addition, continuing education credit is granted for each test construction meeting attended.

Appointment Process: The deadline for submission of the PDF is **January 29, 2010**. The Committee on Examination Development will review the PDFs of all qualified applicants and will make recommendations to the JCNDE. The JCNDE will make the appointments based on the Committee's recommendations at its meeting on April 14, 2010. Applicants will be informed of their application status in late April.

We look forward to receiving your application.