

ADA CERP JOINT SPONSORSHIP POLICY*

This policy delineates recommended procedures for initiating, developing and managing joint sponsorships in compliance with the current ADA CERP standards, procedures, definitions and policies.

1. An ADA CERP provider may elect to share responsibility with one or more other ADA CERP recognized or non-ADA CERP recognized providers of continuing education for planning, organizing, administrating, publicizing, presenting, and keeping records for a program, course, or courses of continuing dental education. A non-ADA CERP-recognized provider may initiate joint sponsorship with an ADA CERP-recognized provider.
2. Responsibility for quality assurance rests with the ADA CERP recognized provider. Administrative responsibility for development, distribution, and/or presentation of continuing education activities must rest with the ADA CERP-recognized provider whenever the provider acts in cooperation with providers that are not recognized by the ADA CERP. (ADA CERP *Recognition Standards and Procedures*, Standard IX. Administration, Criteria 12). When two or more ADA CERP-recognized providers act in cooperation to develop, distribute and/or present an activity, each must be equally and fully responsible for ensuring compliance with these standards. (ADA CERP *Recognition Standards and Procedures*, Standard IX. Administration, Criteria 13).

These responsibilities include:

- a. A letter of agreement should be drawn up between the providers forming the joint sponsorship. Responsibility for initiating and coordinating management of the letter of agreement should rest with the ADA CERP recognized provider(s).
 - b. Specific planning and administrative procedures should be established to ensure compliance with established ADA CERP standards, criteria, procedures and policies.
 - c. The parties named in the letter of agreement should review the letter of agreement periodically in order to make any required updates or revisions.
3. Non-ADA CERP recognized joint providers must be compliant with eligibility requirements as they reflect specific ADA CERP standards, criteria, procedures and definitions. Non-ADA CERP recognized joint providers must also ensure that CE activities offered have a sound scientific basis in order to adequately protect the public. However, provided the ADA CERP recognized joint provider ensures overall quality assurance and compliance with the ADA CERP standards, non-ADA CERP recognized joint providers do not have to be based in the U.S. or Canada; may offer only one course; may be sole lecturer or author; and, may have less than one year experience as a CE provider.

ADA CERP *Joint Sponsorship Policy*
Approved: November 2001

* For the purposes of the ADA CERP, the term “joint sponsor” is defined. See the definition on the next page.

DEFINITION OF JOINT SPONSOR

JOINT SPONSOR: An ADA CERP recognized or non-ADA CERP recognized provider that shares responsibility with an ADA CERP recognized provider of continuing education for planning, organizing, administrating, publicizing, presenting, and keeping records for a program of continuing dental education. Administrative responsibility for development, distribution, and/or presentation of continuing education activities must rest with the ADA CERP-recognized provider whenever the provider acts in cooperation with providers that are not recognized by the ADA CERP. (*ADA CERP Recognition Standards and Procedures*, Standard IX. Administration, Criteria 12). When two or more ADA CERP-recognized providers act in cooperation to develop, distribute and/or present an activity, each must be equally and fully responsible for ensuring compliance with these standards. (*ADA CERP Recognition Standards and Procedures*, Standard IX. Administration, Criteria 13).

ADA CERP Definition of Joint Sponsor
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