ADA American Dental Association®

Advanced Dental Admissions Test (ADAT)

2024 Candidate Guide

TESTING SER✓ICES

ADA American Dental Association®

The Department of Testing Services (DTS) is a shared service of the American Dental Association (ADA) that employs testing professionals and provides professional examination services in all relevant areas (e.g., test design, content development, administration, analysis, and reporting). At the direction of the governing bodies it supports, DTS advises on policy based on testing industry best practices and professional experience, and implements policy for the orderly, secure, and fair administration of examination programs within its charge.

IMPORTANT NOTE: *COVID-19 may continue to have an impact on examination programs implemented by DTS. Candidates should regularly monitor **ADA.org/ADAT** to understand the potential impact of COVID-19 on Examination Program administrations. Candidates must comply with all required test center procedures, including those pertaining to COVID-19.*

You are required to read this Guide before you apply to take the examination.

At the time of application, you will be required to confirm that you have read this Guide, understood its contents, and agree to the policies and procedures contained herein.

*Changes to the Advanced Dental Admission Test (ADAT) Program may occur after publication of this Guide. Updated PDFs will be posted to **ADA.org/ADAT**. You will be subject to the policies and procedures currently in effect at the time of your test administration.*

ADA®

Advanced Dental Admissions Test (ADAT)
2024 Candidate Guide

Table of Contents

OVERVIEW

ABOUT THIS GUIDE AND EXAMINATION PROGRAM

This document is the official candidate guide to policies and procedures for the Advanced Dental Admission Test ("ADAT" or the "Examination"). It provides information such as application and testing procedures, examination content, the consequences of rules violations, and scoring. The governing body of the ADAT is the American Dental Association's (ADA) Council on Dental Education and Licensure ("CDEL" or "Governing Body"). The ADAT is implemented by the Department of Testing Services ("DTS"), which is a shared service of the American Dental Association. Examinations are administered by Pearson VUE ("Pearson VUE" or "Administration Vendor"). Collectively, the Governing Body, DTS, and the set of activities, policies, and procedures occurring in support of this examination are referred to as the "ADAT Program" or simply the "Examination Program."

The Council on Dental Education and Licensure (CDEL) would like to thank you for considering this examination. CDEL appreciates the time and energy you are devoting in preparation. The agency takes its responsibilities extremely seriously, and works diligently to help ensure examinations provide valid, reliable and fair evaluations of candidate knowledge, skills, and abilities.

PURPOSE OF THE EXAMINATION

The ADAT is an admission test designed to provide advanced dental education programs with a means to assess an applicant's potential for success in these programs. Programs use the ADAT in conjunction with other admission tools that provide insight into candidate qualifications as they relate to core program requirements.

Test results are just one factor considered in evaluating applicant potential. Validity studies conducted by DTS have consistently shown that test scores in conjunction with academic performance are useful in predicting success in healthcare educational programs. The relative importance of each factor in the admission process is determined by each educational program.

EXAMINATION FAIRNESS

Fairness, diversity, and inclusion are values that are of critical importance to society and to health professions. The Governing Body and DTS have devoted and continue to devote substantial time and energy to these considerations, to comprehensively consider the relevant issues and implement examination programs that are fair, valid, and reliable, providing candidates with the opportunity to demonstrate their knowledge, skills, and abilities in support of accurate and valid skill measurement. Fairness efforts are rooted in professional standards as promulgated in the *Standards for Educational and Psychological Testing*[1]. This document — published by the American Educational Research Association, American Psychological Association, and National Council on Measurement in Education — provides professional guidance on all aspects of testing, and specifically notes that fairness is fundamental to validity.

Fairness considerations are embedded throughout this Examination Program, affecting every aspect of how this examination is constructed, administered, scored, and reported, appropriately recognizing the critical importance of fairness to society and reflecting the core values of those who work closely and care deeply about this program.

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[1] American Educational Research Association, American Psychological Association, National Council on Measurement in Education. (2014). Standards for Educational and Psychological Testing. Washington, DC: Author.

For additional information concerning how fairness considerations have been incorporated into this Examination Program, please see the document entitled "The DAT and ADAT Programs: Overview of Policies and Procedures Supporting and Promoting Fairness" on the Examination Program website.

ETHICAL CONDUCT

Health care professionals play an important role in society by providing services that contribute to the overall health and well-being of individuals and their communities. In light of this responsibility, such professionals must behave ethically at all times. This obligation begins at the time of application to school and continues through the educational process, the licensure process, and the entirety of professional practice. Members of the dental profession voluntarily abide by the ADA Principles of Ethics and Code of Professional Conduct in the interest of protecting patients and maintaining the trust of society. The ADA Principles of Ethics and Code of Professional Conduct is found at ADA.org/ethics.

Applicants are expected to abide by these ethical standards and to read, understand, and comply with the examination regulations and rules of conduct for this examination. The obligation to abide by these ethical standards includes a commitment to honesty, truthfulness, full disclosure, accuracy, fairness, and integrity in all matters pertaining to examinations completed now and in the future (examination applications, examination procedures, applications for licensure, etc.).

Misconduct resulting in an irregularity in the examination process is a very serious matter. Violation of the rules of conduct or examination regulations may result in civil liability, voiding of examination results, retest penalties, or other appropriate penalties.

The Examination Program Governing Body, licensure boards, and the profession expect strong ethical behavior from all candidates. The Governing Body annually publishes policies and procedures applicable to misconduct and irregularities in the application and examination process. This information is available in later sections of this document. The Governing Body expects all candidates to carefully read and understand this information and their obligations as candidates for this examination.

EXAMINATION CONTENT AND PREPARATION MATERIALS

EXAMINATION SPECIFICATIONS

The ADAT is composed of multiple-choice test questions (items) presented in the English language. Both the U.S. customary (Imperial System) and the metric system (International System) of measurement are used. The ADAT consists of the following three sections: Biomedical Sciences; Clinical Sciences; and Data, Research Interpretation, and Evidence-Based Dentistry. The following provides a more detailed topic outline and the number of items allocated to each major area.

BIOMEDICAL SCIENCES (80 ITEMS)

Anatomic Sciences (20 items)

- Gross Anatomy
- Histology
- Oral Histology
- Developmental Biology

Biochemistry and Physiology (20 items)

- Biological Compounds
- Metabolism
- Molecular and Cellular Biology
- Connective Tissue
- Membranes
- Nervous System
- Muscle
- Circulation
- Respiration
- Renal
- Oral Physiology
- Digestion
- Endocrines

Microbiology and Pathology (20 items)

- General Microbiology
- Reactions of Tissue to Injury
- Immunology and Immunopathology
- Microbiology, Immunology, and Pathology of Specific Infectious Diseases
- Systemic Pathology
- Growth Disturbances

Dental Anatomy and Occlusion (20 items)

- Tooth Morphology
- Pulp Cavity Morphology
- Calcification and Eruption
- Principles of Occlusion and Function
- Clinical Considerations — Tooth Morphology and Anomalies

Clinical Sciences (80 Stand-Alone and Case-Based Items)

- Endodontics
- Operative Dentistry
- Oral and Maxillofacial Surgery and Pain Control
- Oral Diagnosis
- Orthodontics and Pediatric Dentistry
- Periodontics
- Pharmacology
- Prosthodontics
- Principles of Ethics
- Patient Management

Data, Research Interpretation, and Evidence-Based Dentistry (40 Items)

- Study Design
- Data Analysis
- Result Interpretation
- Inference and Implication

The Data, Research Interpretation, and Evidence-Based Dentistry section of the ADAT focuses on concepts taught within the framework of evidence-based dentistry, including the knowledge of how to critically and systematically review research findings, understand basic methodological issues, and how to use this information to apply research findings in decision-making involving practice and specific patients.

With respect to evidence-based dentistry, the ADAT Program has focused on the following core concepts:

- Asking precise, structured clinical questions
- Finding the best evidence using currently available electronic resources
- Reading and critically evaluating research information
- Understanding clinical trial design (e.g., therapy, diagnosis, qualitative assessment)
- Understanding and interpreting basic statistical information (e.g., descriptive statistics, odds ratios, risk reduction, relative risk) to implement evidence-based dentistry appropriately in practice settings
- Using evidence-based clinical guidelines, recommendations, and systematic reviews
- Implementing best evidence in clinical practice

Corresponding items are written to assess a candidate's ability to:

- compare findings from two studies and determine which study is stronger from a methodological perspective
- compare study findings and determine which is the most relevant to a current situation faced by the clinician
- interpret study findings accurately, even if the original study authors made interpretational errors or might have been motivated to promote a particular intervention and outcome.

Some questions in this section involve interpreting a summarized research study. Candidates are expected to carefully examine information appearing in a "Research Box" to answer the corresponding questions correctly.
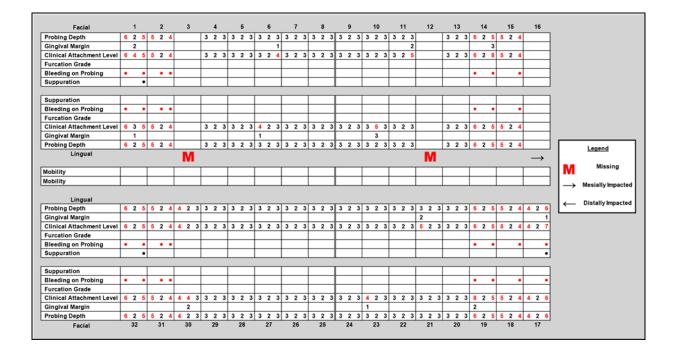
All examination questions are reviewed annually by a team of subject matter experts before they are used for examination purposes. This process helps to ensure that the questions reflect the most recent research and guidelines.

For information about how and when newly emerging guidelines are incorporated into the examination, candidates should review the document entitled *Recent and Forthcoming Updates to Examinations* posted at ADA.org/testing.
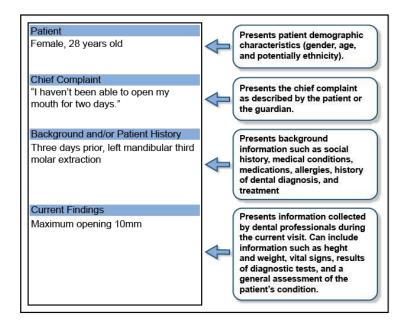
DENTAL CHARTS

Some cases in this test involve dental charts. Below is a sample of the types of dental charts used within the test.

ADULT CLINICAL EXAMINATION CHART

LEGEND
Existing Restorations Not Charted
~ Fractured
Mobility* I, II, III *Mobility (M) may be represented on the periodontal chart as numbers (1, 2, or 3)
0 Partially or Fully Impacted — Arrows indicate direction of impaction(mesial or distal)
|| Planned Extraction
Clinically visible carious lesion
∧ Class I Furcation Grade**
△ Class II Furcation Grade**
▲ Class III Furcation Grade** **Furcation grade (FG) may be represented on the periodontal chart as numbers (1, 2, or 3) rather than shapes

Facial	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Probing Depth	6 2 5	5 2 4		3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3		3 2 3	6 2 5	5 2 4	
Gingival Margin	2					1					2			3		
Clinical Attachment Level	6 4 5	5 2 4		3 2 3	3 2 3	3 2 4	3 2 3	3 2 3	3 2 3	3 2 5			3 2 3	6 2 8	5 2 4	
Furcation Grade																
Bleeding on Probing	•	•		• •										•	•	•
Suppuration		•														

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Suppuration																
Bleeding on Probing	•	•		• •										•	•	•
Furcation Grade																
Clinical Attachment Level	6 3 5	5 2 4		3 2 3	3 2 3	4 2 3	3 2 3	3 2 3	3 2 3	3 5 5 3	3 2 3		3 2 3	6 2 5	5 2 4	
Gingival Margin	1					1					3					
Probing Depth	6 2 5	5 2 4		3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3		3 2 3	6 2 5	5 2 4	
Lingual			M									M				→

| Mobility | | | | | | | | | | | | | | | | |
| Mobility | | | | | | | | | | | | | | | | |

Legend
M Missing
→ Mesially Impacted
← Distally Impacted

Lingual	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17
Probing Depth	6 2 5	5 2 4	4 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	6 2 5	5 2 4	4 2 6
Gingival Margin												2				1
Clinical Attachment Level	6 2 5	5 2 4	4 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	5 2 3	3 2 3	6 2 5	5 2 4	4 2 7
Furcation Grade																
Bleeding on Probing	•	•		• •										•	•	• •
Suppuration		•														•

Suppuration																
Bleeding on Probing	•	•		• •										•	•	•
Furcation Grade																
Clinical Attachment Level	6 2 5	5 2 4	4 4 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	4 2 3	3 2 3	3 2 3	3 2 3	8 2 5	5 2 4	4 2 6
Gingival Margin		2									1			2		
Probing Depth	6 2 5	5 2 4	4 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	3 2 3	6 2 5	5 2 4	4 2 6
Facial	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17

PATIENT BOX

Some questions in this examination involve a Patient Box. The Patient Box presents information available to the dentist and dental hygienist at the time of the visit. If no information is presented in a given area of the Patient Box, assume the information is either unknown or is not available. For example, if no allergies are listed, assume the patient has no known allergies at the time of their visit. Always consider information presented in the Patient Box when answering questions and pay close attention to all provided patient information.

ACRONYMS AND ABBREVIATIONS

Commonly used acronyms and abbreviations may appear on the examinations. Please refer to the Acronyms and Abbreviations reference document posted on the ADAT website to review a list of acronyms and abbreviations that might appear on the examination.

CONFIDENTIALITY OF EXAMINATION MATERIALS

Examination items represent confidential, copyrighted intellectual property. Obtaining, using, or distributing examination questions, also referred to as examination items, is strictly prohibited, regardless of the method employed (memorization, recording, copying, or other means). This prohibition includes the discussion, distribution, or online posting of remembered examination questions or answers, in whole or in part.

The use or sharing of examination items violates the examination regulations and rules of conduct of this testing program. Such activities could provide an unfair advantage and threaten the validity and credibility of the examination. Since all examinations are copyrighted property, these prohibited activities also violate federal copyright laws.

The Department of Testing Services investigates all reports of candidates' alleged production, misuse, or sharing of current examination materials, and will pursue formal action against anyone who violates the Examination Regulations or federal copyright law. Violations could result in the voiding of examination results, legal action, or other appropriate penalties.

EXAMINATION PREPARATION

The ADAT Program recommends that candidates use textbooks and lecture notes as primary sources for study.

A number of resources are used by subject matter experts to create questions for the ADAT. These resources include the following reference texts:

- ADAT Reference Texts
- ADAT Practice Test

The ADAT Program does not endorse any specific test preparation courses and has no data on the content or efficacy of test preparation courses designed to prepare candidates for the ADAT.

PRACTICE TEST

Candidates interested in preparing for the ADAT may utilize practice questions available on ADA.org/ADAT. All practice questions are copyrighted.

The intent of practice questions is to help candidates understand the types of questions that will be asked on the examination. Candidates are cautioned not to limit preparation for the examination to the review of practice questions.

An interactive tutorial is also available to download from the Pearson VUE Website. The ADAT tutorial provides information to successfully navigate through the questions and case materials in the examination. The tutorial is also provided at Pearson VUE test centers prior to taking the examination.

RESULTS INFORMATION

SCORING OF EXAMINATION

ADAT results are reported as scale scores. These scale scores are neither raw scores (i.e., the number of questions answered correctly) nor percentiles. The calculation of scale scores is accomplished using sophisticated psychometric equating procedures to accurately and fairly evaluate candidate skills. Using scale scores it is possible to meaningfully compare the performance of candidates who have completed this examination, even if candidates have completed examination forms containing different examination questions. Candidates are not penalized for guessing.

Some questions on the test are experimental and are not scored. Data collected on unscored questions may be used in later test construction procedures, to ensure that these questions are appropriate before they become scored questions. Unscored questions are presented in the same manner as scored questions.

ADAT scores range from 200 to 800, and are reported in 10-point increments. Each educational program makes its own determination as to what constitutes an acceptable score. As such, there is not an official passing score for this examination.

Candidates often ask whether they have achieved a good score. To interpret the results of your examination, the Examination Program recommends consulting the most recent examination norms, which provide information on candidate's percentile standing on the examination. This information is available in the following report, which is publicly available on the Examination Program website:

<div align="center">Using the ADAT for Admission Purposes: A Guide for Advanced Dental Education Programs</div>

The above report is also available to educational programs as they interpret and use candidate test results for admission purposes.

RESULTS AUDITS

As a routine part of quality assurance procedures, results are audited before they are distributed. Candidates can also request to have their examination results audited or checked for accuracy an additional time, beyond that indicated above. To request this second audit, login to your account and follow the audit request instructions. Additional fees will apply (see the Examination Fees section of this Guide). Results audits require approximately four to six weeks to complete, and must be requested within 30 days of the reporting date indicated on the official report of results.

RESULTS REPORTS

ADAT results are reported electronically within three to four weeks of a candidate's test date. Results are posted to the My Testing Account page associated with a candidate's DENTPIN® and sent to the advanced dental education programs selected on the candidate's ADAT application or through additional ADAT score report requests.

After a candidate has taken any part of the ADAT, their scores cannot be voided. Falsification of score reports or misrepresentation of a score report could result in extensive penalties, including cancellation of the candidate's scores, the imposition of a mandatory wait period before the candidate can retest, or the possibility of a lifetime ban from the ADAT Program and other testing programs implemented by DTS.

Results are reported electronically to the advanced dental education programs selected by a candidate at the time of their ADAT application. By making these selections, the candidate grants the ADAT Program permission to release their results to these entities. Candidates can review the selected programs by logging into the My Testing Account page and clicking "Display" next to their application.

Candidates who request that their results be shared with an advanced dental education program will also have their results shared with the American Dental Education Association Postdoctoral Application Support Service (ADEA PASS). At least one advanced dental education program must be selected as a results recipient in order for scores to be sent to ADEA PASS.

If a candidate chooses to retest, a complete history of testing attempts will be reported. Candidates who are current students of a CODA-accredited dental school at the time of application can request a report be sent to their dental school; there will be no additional charge if the request is made at the time of application.

If an application has no advanced dental education programs selected, the candidate has not granted permission to release their results. Programs selected at the time of application are included in the ADAT fee, regardless of the number of programs selected.

Candidates can review the selected programs by logging into the My Testing Account page and clicking "Display" next to their application.

Requests for additional score reports must be submitted by signing in (ADA.org/DENTPIN) and going to the "Requests" tab. Additional fees apply when sending reports to programs or other recipients not selected at the time of application. The ADAT application includes a list of potential results recipients. Once a candidate submits an ADAT application, the list of designated recipients is considered final. The list cannot be edited or cancelled after it has been submitted.

Fees for additional requests are nonrefundable and nontransferable. DTS suggests candidates send official scores to each advanced dental education program they are considering applying to, even if the candidate has not yet completed applications to these programs.

ADEA PASS (American Dental Education Association Postdoctoral Application Support Service) & ADEA CAAPID (American Dental Education Association Centralized Application for Advanced Placement for International Dentists)

A candidate's ADAT scores will be imported into their ADEA PASS and/or CAAPID application if the candidate has indicated that their scores should be sent to an advanced dental education program, and if the candidate's DENTPIN and date of birth have been correctly entered in the ADEA PASS and/or CAAPID application.

DTS will release official ADAT results to ADEA PASS and ADEA CAAPID within three to four weeks of a candidate's test date. ADEA PASS & CAAPID will import these results into the candidate's application within one week of receipt. Once official ADAT results are received by ADEA PASS & CAAPID and matched using applicants' DENTPINs, they will be posted to the ADEA PASS and/or CAAPID application (i.e., within 48 to 72 hours of receipt). Applicants can submit their ADEA PASS and/or CAAPID application before their official ADAT results are received.

Applicants can check their application to confirm scores have been received by logging into the ADEA PASS or CAAPID application portal and selecting "Status." In this area, official scores will be marked as received. This area will also include information concerning confirmation of receipt for evaluations, dental school transcripts, and payments.

If candidates believe their scores should have been posted but ADEA PASS and/or CAAPID indicates they have not been received, candidates should confirm that their results were sent. If it has been more than three days since the results were sent, candidates should contact ADEA Customer Service via the contact information listed at www.adea.org/passapp/applicants or https://www.adea.org/dental_education_pathways/CAAPID/Pages/ADEAPASSApplicants.aspx. Please note that ADEA PASS & CAAPID do not release detailed score information. ADEA customer service will only confirm if scores have been received.

ELIGIBILITY REQUIREMENTS

The ADAT Program does not discriminate on the basis of race, ethnicity, religion, gender, age, disability, sexual orientation, or marital status.

To participate in the ADAT, a candidate must qualify through one of the following provisions:

Dental Student in a CODA or CDAC (Canada) Accredited Dental School
A student in a dental education program accredited by CODA is eligible for examination when the dean of the dental school (or designee) confirms the student is in good standing and is in the process of actively applying for advanced dental education programs. The approval of the application by the dean (or designee) meets this requirement. Visit ADA.org/CODA for a listing of accredited dental programs.

Dental Student in a Non-Accredited Dental School
A dental student attending a nonaccredited dental school can also be eligible for examination. If the dental school is not CODA accredited, the student must submit a Certification of Eligibility Form completed by his or her school. The completed form must include the seal of the university and the signature of the dean or registrar.

The student must also request that an Educational Credential Evaluators (ECE) report be sent directly to the ADAT Program as detailed in the section below, entitled "Dentist-Graduate of a Nonaccredited Dental Program."

Dentist Graduated from a CODA or CDAC (Canada) Accredited Dental School
A dentist who is an active, life, or retired member of the ADA at the time of application is eligible for examination without further documentation.

An affiliate ADA member or a nonmember must submit verification that he or she is a dentist. Proof of graduation, such as an image of a diploma, is acceptable.

Dentist (Graduate of a Nonaccredited Dental Program)
The following provisions are required for the verification of educational credentials obtained from nonaccredited dental schools (i.e., schools not accredited by CODA or the Commission on Dental Accreditation of Canada [CDAC]). Candidates must have official dental school transcripts verified by Educational Credential Evaluators, Inc. (ECE).

If a candidate does not have a DENTPIN®, they must register for one through ADA.org/DENTPIN prior to submitting an ECE report. The ADAT Program will discard ECE reports that cannot be matched to a DENTPIN using candidate supplied name and date of birth. ECE prepares evaluation reports that identify U.S. equivalents of educational qualifications earned in other countries.

The following provides contact information for ECE, followed by necessary steps and relevant considerations:

<div align="center">

Educational Credential Evaluators, Inc.
P.O. Box 514070,
Milwaukee, WI 53202-3470
414.289.3400 or www.ece.org

</div>

1. Contact Educational Credential Evaluators, Inc. (ECE) and request a General Report. The ECE evaluation report request will describe what documents are required, the manner in which to submit them to ECE, and the applicable fee. To request an evaluation report, visit www.ece.org, select Start Your Evaluation Request, and request a General Report be sent to the ADAT Program.

2. Only official reports electronically transmitted from ECE Inc. to the ADAT Program will be accepted. Personal reports will not be accepted. The ADAT Program will not process the examination application before the ECE Evaluation Report is received.
3. The name on the ECE report must match the name on your application exactly. Any name changes must be accompanied by legal documentation.

ADAT 2024 Candidate Guide | 13

EXAMINATION INFORMATION

EXAMINATION FEES

Fees are non-refundable and non-transferable. All fees are in US dollars. The following indicates ADAT 2024 testing fees:

FEE TYPE	DESCRIPTION	FEE AMOUNT
Examination Fee	This fee includes administration and official score reporting to all advanced dental education programs selected at the time of application.	$430
Score Report Fee (optional)	This fee covers score report requests made <u>after</u> the time of application. There is no additional charge for score report requests received at the time of application.	$50 per report
Fee for Candidates from Non-Accredited Dental Schools	Candidates who are students or graduates of dental schools not accredited by CODA must pay this processing fee.	$350
Score Audit Fee (optional)	For a period of 30 days after a testing appointment, as an optional service, the ADAT Program is willing to audit a candidate's ADAT results to confirm their accuracy.	$65
Rescheduling Fee	Candidates can reschedule their testing appointment for a fee if notice is received at least one full business day (24 hours) before the appointment and within the authorized eligibility period. Sales tax may apply to cancellation and rescheduling fees.	$25

Please note:

Candidates are encouraged to consider their test administration date carefully, as any last minute requested changes (e.g., for medical reasons, personal reasons, or due to a missed testing appointment) may not be approved.

PARTIAL FEE WAIVER

A limited number of partial fee waivers per calendar year (January-December) are available to candidates, in cases of severe financial hardship. The waiver covers 50% of the exam fee, which includes the fee for the test and any official score reports requested at the time of application. The waiver does not apply to any charges associated with rescheduling or score reporting after the time of initial application.

Fee waivers are granted on a first-come, first-served basis at the beginning of each calendar year to eligible candidates who have submitted the required documents. Fee waivers will be granted beginning on January 1. Candidates who have previously received a fee waiver or who have already taken the ADAT are not eligible.

Candidates can obtain partial fee waiver forms from the ADAT website. The ADAT Program will review all fee waiver requests and make final decisions regarding fee waivers. Candidates must register for a DENTPIN® prior to submitting a fee waiver request.

Candidates may qualify for a partial fee waiver if the following requirements are met:

- Demonstrated financial hardship
- First time taking the examination
- U.S. citizen or resident alien
- Received financial aid at his/her educational institution

Required Documents:

- Fee waiver financial information form
- Educational institution financial aid award letter
- Completed application (submitted after approval/denial decision)

ADMINISTRATION SCHEDULE

The ADAT is available for administration during a fixed period of time each calendar year. The table below presents the ADAT testing window and administration schedule.

Candidates must report to the testing center at least 30 minutes prior to their scheduled appointment. The total administration time is four hours and 30 minutes, including the tutorial, optional breaks, and survey.

ADAT ADMINISTRATION WINDOW	
March 1, 2024 through August 31, 2024	

ADAT ADMINISTRATION SCHEDULE	
Tutorial	15 minutes
Biomedical Sciences (80 items)	95 minutes
Break (optional)	10 minutes
Clinical Sciences (80 items)	90 minutes
Break (optional)	10 minutes
Data, Research Interpretation, and Evidence-Based Dentistry (40 items)	45 minutes
Post Test Survey (optional)	5 minutes
Total Time	**4 hours 30 minutes**

RETESTING POLICY

Candidates are required to submit a new application and fee for each testing attempt. A testing attempt is defined as any test administration where the candidate has been seated at a computer at a test center and electronically agreed to the confidentiality statement to start the test.

Candidates who apply to retest must wait at least 45 days between testing attempts and are limited to two testing attempts per calendar year.

Candidates who have taken the ADAT two or more times previously will be limited to one testing attempt per calendar year and will need to submit evidence that they have actively applied to advanced dental educations programs within the previous 18 months.

Acceptable forms of evidence include the following (candidates need to submit only one):

- Copy of a completed and submitted ADEA PASS application
- Letter of rejection from an advanced dental education program
- Letter on letterhead from an advanced dental education program encouraging a retest
- Letter on letterhead from a college or university advisor or instructor verifying the candidate is applying to advanced dental education programs

The preceding retest policies are not subject to appeal.

PARTIAL TESTING

Partial testing is not permitted. Applicants are required to take all three sections of the ADAT. The lowest possible score (a score of 200) is reported for any assigned test not taken. Individuals unable to complete the ADAT must submit a new application and fee in order to retest.

APPLICATION PROCEDURES

Before applying to take this examination, candidates must obtain a Dental Personal Identification Number (DENTPIN®). Candidates can register for a new DENTPIN or retrieve an existing DENTPIN at ADA.org/DENTPIN.

The DENTPIN® is a unique personal identifier used by U.S. dental and dental hygiene education systems and standardized testing programs, such as the Dental Admission Test (DAT), Advanced Dental Admission Test (ADAT), and the Admission Test for Dental Hygiene (ATDH) — as well as application services such as the American Dental Education Association (ADEA) Postdoctoral Application Support Service (ADEA PASS), the ADEA Associated American Dental Schools Application Service (ADEA AADSAS), the Texas Medical & Dental Schools Application Service (TMDSAS), the ADEA Centralized Application for Advanced Placement for International Dentists (ADEA CAAPID), and the ADEA Dental Hygiene Centralized Application Service (ADEA DHCAS). In each case, the DENTPIN® is used to uniquely identify individuals, and for the confidential and secure reporting, transmission, and tracking of test scores and academic data.

Once a DENTPIN® is obtained, candidates can submit an application through the Examination Program website. A new application and fee must be submitted before each testing attempt. Application processing takes place Monday through Friday during standard U.S. business hours.

The successful processing of a paid application enables candidates to attempt the examination once. Other considerations — including retest rules and program requirements — may reduce the eligibility period to a shorter timeframe. If a testing appointment is not scheduled or the test is not completed during the testing window, a new application and fee must be submitted in order to take the examination.

Candidates are encouraged to consider their choice of testing appointment date carefully, as any last-minute requested changes (e.g., for medical reasons, personal reasons, or due to a missed testing appointment) may not be approved. Additionally, candidates are encouraged to consider their testing window carefully. Submitting an application to test at any point in a testing window will require candidates to complete a test during that window.

When registering for a DENTPIN and submitting an application, all provided information must be accurate. Candidates must use their legal name. When including a middle name, candidates must use either their full middle name or a middle initial.

If the name on a candidate's application fails to EXACTLY match the name appearing on IDs brought to the Administration Vendor test center, the candidate will NOT be permitted to test. As a result, the testing appointment and application fee will be forfeited and the candidate will be required to submit a new application and fee before taking the examination.

Changes and corrections to the application (name, birthdate, etc.) must be completed at least two weeks prior to a scheduled testing appointment. Candidates are responsible for identifying any corrections or omissions and must notify the testing program separately via email at dentpin@ada.org.

Updates made to contact information (address, email address, etc.) using the "Update Your DENTPIN®" page at ADA.org/DENTPIN will NOT automatically update existing test applications and score report requests.

During the application and testing process, candidates will be required to provide their name, DENTPIN, address, date of birth, and other requested information to allow proper identification by the testing program. This information must be accurate. If it is determined that a candidate deliberately falsified personal information in the DENTPIN system, examination application, or at the test center, scores will be voided, and all schools will be notified. Possible repercussions associated with deliberate falsification include a required two-year waiting period

before taking the examination again, or a complete banning from the Examination Program and any other examination program implemented by DTS.

TEST CENTER PROCEDURES

The Administration Vendor will electronically capture the identity of each candidate biometrically (e.g., through photograph, fingerprint or palm vein scan) before candidates can proceed with testing. Candidates must consent to these procedures before they are permitted to test. Electronic capture of biometric data allows for a more efficient return to testing after breaks. Biometric and other identifying information will be retained by the Administration Vendor and will be utilized for identity verification at potential future test administrations (e.g., retesting).

Administration Vendor staff will visually inspect eyeglasses and hair accessories as part of check-in procedures. Staff may also use an electronic detection wand to scan for electronic devices. Jewelry, except for wedding and engagement rings, is prohibited. Updates to security protocols at check-in may change with little to no advance warning. Candidates can view the current check-in procedures at the Administration Vendor's website.

Administration Vendor staff will observe candidates at all times during the testing appointment. This observation includes staff walking through the secure testing room, as well as video recording of the candidate's examination session. Administration Vendor staff are required to report behavior that might represent a violation of rules and regulations.

Administration Vendor staff are not authorized to answer questions from candidates regarding examination content, examination software, specific examination program policies, and scoring.

IDENTIFICATION POLICY

When you arrive at the administration vendor test center to take your examination, two original, current (not expired) forms of identification (ID)—one primary and one secondary—will be required. An expired ID WILL NOT be accepted, even if that ID is accompanied by temporary identification or documentation that a new, valid ID has been requested.

The primary ID must be a government issued ID with your photograph, name, and signature. Examples of acceptable primary IDs include, but are not limited to a driver's license, passport, or passport card. All IDs, with the exception of passports, must be in English.

The secondary ID must contain your name and signature. Examples of secondary IDs include, but are not limited to debit cards, library cards, or a credit card.

Only physical forms of IDs will be accepted by test center staff. Digital or paper copies of IDs will not be accepted.

WARNING! Your DENTPIN record (which is the name on your application) must match your IDs exactly or you will be denied admission to testing and forfeit your testing/application fee.

RESCHEDULE OR CANCEL A TESTING APPOINTMENT

To reschedule or cancel a testing appointment, candidates must either use the scheduling tools on the Administration Vendor website or contact the Administration Vendor using the contact information provided on the Administration Vendor website. This must be done in advance of the testing appointment. Additional fees apply and must be paid directly to the Administration Vendor (see the Examination Fees section of this Guide). Local test centers where candidates complete their examination cannot schedule, reschedule, or cancel your appointment. Appointments must be canceled or rescheduled by the business day prior to the scheduled test, and at least 24 hours in advance of the scheduled appointment. Candidates will receive a confirmation notice when rescheduling their testing appointment; please retain a copy of this notice.

NO-SHOW POLICY

Candidates who do not appear for a scheduled testing appointment and do not cancel or reschedule their appointment by the required time in advance of the test date will forfeit all testing fees. These candidates will be required to submit a new application and provide corresponding payment to schedule a new appointment.

EMERGENCIES ON THE DAY OF A TESTING APPOINTMENT

If an emergency occurs on the day of a testing appointment that prevents a candidate from sitting for their examination, a written request for relief must be submitted to DTS. This request should include applicable documentation and be sent to testingproblems@ada.org within five business days of the scheduled appointment.

Examples of emergencies and applicable documentation include, but are not limited to, the following:

- *Sudden illness on the examination day*. Provide a doctor's note or hospital records confirming that you were treated on the day of the examination.
- *Death in the family on the examination day*. Provide a copy of an obituary, prayer card, funeral service program, or death certificate confirming that the relative passed away or services were held on the day of the examination.

Testing appointments affected by emergencies occurring prior to the day of the scheduled appointment should be handled through the Administration Vendor's rescheduling and cancellation process indicated previously.

TESTING PROBLEMS ON THE DAY OF THE TESTING APPOINTMENT

If a candidate encounters a problem during their examination, the administration should not be resumed until the issue has been documented and resolved by the test center administrator. If a candidate continues to have issues with their testing experience after having requested such assistance, they should again alert test center staff and request that staff resolve the issue. If the issue persists, the candidate should immediately discontinue testing. Candidates who continue to test despite the presence of continued, significant issues waive their right to appeal for a remedy on the basis of those encountered issues. Concerns not resolved at the time of testing must be submitted in writing within five business days of the testing appointment to testingproblems@ada.org.

Candidates must contact testingproblems@ada.org directly, and state the specific relief being requested. Upon receipt of directly communicated information, DTS will conduct an investigation and notify the candidate of the outcome. Candidates with documented, unresolved testing issues could be offered the courtesy of a retest within 30 days. If the candidate accepts the retest courtesy, the retest will replace the results of the initial test, and the initial test results will be voided. Candidates who continue to test despite severe issues—and particularly those who continue to test, wait for their results to be released, and call DTS afterwards upon receipt of a poor score— are unlikely to obtain the remedy they seek.

Test center incident reports submitted on behalf of the candidate—and comments submitted by the candidate via post examination surveys—are considered indirect communication to DTS. These indirect communications may be considered by DTS as part of its general quality assurance procedures but would not result in specific relief for the candidate.

Examination results cannot be canceled or adjusted under any circumstances.

TESTING ACCOMMODATIONS

The Examination Program provides reasonable and appropriate testing accommodations in accordance with the Americans with Disabilities Act. These accommodations occur for individuals with documented disabilities or medical conditions who demonstrate a need for accommodation, request an accommodation prior to testing, and who are approved by the Examination Program to receive accommodations based on the information submitted.

Testing accommodations are offered to those with a qualified disability or a medical condition in order to offer equal access to testing. Candidates must request testing accommodations with each application, but—for subsequent administrations—will not be required to submit additional documentation covering the same disability or condition.

Information concerning specific accommodations provided will not be shared outside of DTS, the test center, and the Examination Program, and will not be indicated on examination results.

In considering a request from a candidate with a disability, the Examination Program is guided by a focus on validity. Testing accommodations are provided so all candidates have the opportunity to demonstrate their knowledge and skills, as opposed to having the measurement of their knowledge and skills inappropriately reflect a disability.

To determine whether candidates qualify for accommodations under the Americans with Disabilities Act—or as a result of a current medical condition—the Examination Program requires a complete evaluation of the candidate as well as a completed and signed Testing Accommodations Request Form. A health care professional appropriately qualified to evaluate the disability or medical condition must conduct the evaluation. For more information on accommodations and an explanation of how to request testing accommodations consult the Testing Accommodations Request of the Examination Program website (see the section entitled "Apply for the ADAT).

If you have a documented disability recognized under the Americans with Disabilities Act and require testing accommodations, you must submit the following three documents prior to testing:

1. A completed testing application
2. The Testing Accommodations Request Form through your DENTPIN account
3. Documentation to support the testing accommodation request

You may submit your testing accommodation request in <u>one</u> of the following ways.

<u>Before applying to test</u>
- You may submit your testing accommodation request prior to submitting your examination application. The Examination Program will review your request, and if approved, the Examination Program will add the approved testing accommodation to your record after you complete your examination application.
- To submit a testing accommodation request before applying to test, please sign into your DENTPIN account and click "Submit Request" from the top ribbon menu. From the dropdown menu, select "Accommodations Request".
- Fill out and submit the Testing Accommodation Request Form. This will include a file uploader for attaching the required supporting documentation. Requested testing accommodations should align with the identified functional limitation, so that the adjustment to the testing procedure is compliant with federal guidelines.

OR

<u>While applying to test</u>
- During the application submission process, select "Yes" when asked "Are you requesting testing accommodations under the Americans with Disabilities Act?".

- Fill out the Testing Accommodation Request in the examination application, which will appear after the payment page. This will include a file uploader for attaching supporting documentation. Requested testing accommodations should align with the identified functional limitation, so that the adjustment to the testing procedure is compliant with federal guidelines.

Candidates can schedule a testing appointment <u>AFTER</u> testing accommodation requests have been approved. Testing accommodations cannot be added to a previously scheduled testing appointment. If candidates schedule testing appointments before testing accommodations are approved, candidates will be required to cancel the appointment and pay a rescheduling fee. Candidates requesting accommodations must receive their eligibility email—with approved accommodations—before scheduling a testing appointment.

UNACCEPTABLE FORMS OF DOCUMENTATION

Please do <u>not</u> submit the documents indicated below. They will not be accepted.

- Handwritten letters from health care professionals
- Handwritten patient records or notes from patient charts
- Diagnoses on prescription pads
- Self-evaluations
- Research articles
- Original documents (submit copies only)
- Previous correspondence to the Examination Program (DTS maintains copies of all correspondence)

EXAMINATION REGULATIONS AND RULES OF CONDUCT

RULES OF CONDUCT

Rules have been established that govern the administration of this examination to ensure results accurately reflect candidates' skills. Examination regulations and rules of conduct help preserve the integrity of the examination process and provide standardized examination administration conditions that yield valid and reliable results.

The Examination Program bears no responsibility for inaccurate information or inappropriate permissions received from test center administrators. It is your personal responsibility to understand and comply with the Examination Regulations indicated in this guide. If a candidate's conduct is determined to violate the terms set forth in this Guide, the Examination Program will act to strictly enforce its policies and procedures.

Accessing official examination content prior to testing, breaching the confidentiality of examination content, or any attempt to subvert the examination process represent violations of test regulations. Conduct occurring before, during, or after testing that violates the examination regulations and rules of conduct could result in invalidation of examination results and other penalties.

Candidates must be truthful in completing the application and must abide by all instructions regarding examination conduct. Failure to comply with the examination regulations and rules of conduct could result in a determination of the presence of an irregularity, and examination results could consequently be voided. If results are voided as a result of an irregularity, candidates could be prohibited from testing for a specified time period or, in egregious cases, from retesting at all. Additionally, candidates could face civil or criminal prosecution.

By applying for the examination, candidates agree to abide by the following Rules of Conduct:

1. The candidate certifies that they are registering for this examination for the purpose indicated in the Examination Purpose section of this Candidate Guide. The examination may not be taken on behalf of anyone else or for any reason other than for the purpose indicated. Candidates may not take the examination to practice or to obtain an advance review of the content

2. Candidates are not allowed to complete an examination for any reason other than that indicated by the Examination Purpose. If available information suggests a previously eligible candidate might be completing an examination for other purposes, the Examination Program may revoke the candidate's eligibility, and the candidate could be required to re-establish eligibility to take the examination.

3. Candidates will not give, receive, or obtain any form of unauthorized assistance prior to the examination, during the examination (e.g., in the testing room or when on a break), or subsequent to the examination.

4. Candidates will maintain the confidentiality of examination content at all times. Candidates will not reproduce or attempt to reproduce examination materials through memorization, recording, copying, or other means. Candidates will not provide information concerning examination content that might affect the examination's ability to accurately assess candidates' skills, or that might provide unfair advantage to other candidates. For example, Candidates will neither make use of nor participate in the sharing or distribution of information regarding examination content or answers (via electronic means or otherwise).

5. Candidates will not bring any unauthorized materials, as listed in the Examination Misconduct section of this Guide, into the secure testing area. All unauthorized materials must be placed in an assigned locker and may not be accessed during testing.

6. Candidates will not remove information about the exam (written, printed, recorded, or other) from the test center.

7. Candidates will comply with Administration Vendor test center policies and procedures and will not create a disturbance in the test center.

8. Candidates will not tamper with the computer testing equipment and facilities.
9. Candidates will cooperate fully with any investigations involving testing irregularities and agree to have their examination analyzed to detect aberrancies.
10. This Examination is a secure examination protected by U.S. copyright laws. Any unauthorized disclosure of the examination's content could result in civil liability, criminal penalties, voiding of examination results, or other appropriate penalties.

Test content (in whole or in part) is prohibited from being disclosed before, during, or after the test to anyone, including but not limited to: family, friends, classmates, colleagues, or test preparation organizations. This applies to any content disclosed through discussions, emails, in writing, online (e.g., blogs, social media, websites), or otherwise.

Candidates who receive unreleased test items should immediately contact DTS at testsecurity@ada.org, and should NOT review the materials they have received. Candidates who have been found to be in possession of such information — or to have participated in the distribution of this information — may have their examination results voided. Penalties might be imposed subsequent to discovery and investigation of the original incident, which could occur years after the incident itself.

Candidates are encouraged to report any activities where information about examination questions is disclosed, so that DTS can investigate and take any necessary action. Report such activity to DTS at testsecurity@ada.org.

PRIVACY AND SECURITY

The Examination Program will maintain the privacy and security of candidates' personal information using industry standard methods. DTS will collect and retain personal information to serve candidate needs, administer the examination, fulfill Examination Program responsibilities (e.g., to maintain the integrity of the test and detect and prevent unlawful activity), and fulfill legal requirements. Examination results shall be retained indefinitely, along with testing records and candidates' personal information.

Before the examination is administered, candidates will be required to provide a written release concerning the collection of their biometric information. Biometrics are collected by the Administration Vendor for purposes of verifying identity and detecting and preventing unlawful activity; the data is stored securely by the Administration Vendor.

As applicable and in accordance with the purpose of the Examination Program, examination results will be released or reported to state boards, education programs, or other entities upon written candidate authorization or designation by electronic means through the electronic application or score report request form. Examination results may be released or reported in the absence of such authorization when policies indicate that such notification is appropriate (e.g., notification of state boards concerning an irregularity). Examination results may be released to education programs to enable those programs to understand student outcomes. For research and policymaking purposes, examination results may be released — with personally identifying information removed — to individuals or entities that the Examination Program deems legitimately interested. Information regarding privacy policies is made available to all candidates and the public.

The ADA provides technical support for the Examination Program and uses data security procedures to protect the integrity of personal and exam information. Security safeguards include administrative, technical, and physical safeguards over data and data processing systems. For information on policies relating to your use of the ADA website, please refer to the Privacy Notice and Terms of Use available at ADA.org.

EXAMINATION MISCONDUCT

The Examination Program strives to report results that accurately reflect the skills and performance of each candidate. The standards and procedures for administering each examination are intended to provide candidates with a reasonable opportunity to demonstrate their skills, and to facilitate accurate evaluation of those skills.

The Examination Program reserves the right to withhold, void, or invalidate any result when, in the Examination Program's judgment, it is reasonable to question the validity of the result. Reasons for withholding, voiding, or invalidating results, or for imposing other appropriate penalties, could include, but are not limited to, the following:

- Unusual answer patterns
- Atypical score increases from one examination attempt to another
- Discrepancy in, or falsification of, a candidate's identification
- Information indicating that a candidate has engaged in misconduct or a violation of the examination regulations, rules of conduct, or test center procedures
- Sharing of remembered exam questions or answers. This includes sharing through social media platforms, online discussion forums, or other means
- Taking an examination on behalf of another individual, or having another individual take an examination on your behalf
- Falsification of application information or supporting documents
- Falsification of a candidate's results or results report
- Inconsistent performance on different sections of the exam from one examination attempt to another
- Improper access to secure exam content
- Evidence is available concerning the presence of an examination administration irregularity
- Any other information indicating the results might not be valid.

When examination results are voided or invalidated, the candidate is notified in writing. This notice includes information about the decision and the procedure for appeal. Results will remain voided until an appeal process has been completed, or the time for appeal has expired.

When previously reported results are voided, the score report recipient will be notified in writing that the result has been voided.

If it is determined a candidate has engaged in irregular behavior, information regarding this determination becomes a part of the candidate's record. At its sole discretion, the Examination Program may elect to send a summary report documenting the incident to legitimately interested parties. This would include all parties to whom a candidate has instructed results be sent (both currently and in the future).

In situations where an irregularity has occurred, individuals who are involved or implicated with respect to the occurrence of the irregularity, or who are reasonably believed to have witnessed the irregularity, could be asked to provide information concerning the irregularity.

The Examination Program reserves the right to pursue other remedies, including prosecution of anyone whose conduct unlawfully undermines the security of the examination or the integrity of the examination process.

No personal items are permitted in the secure testing area. Any personal belongings brought to the test center must be stored in a designated locker; storage is limited. Personal belongings may be inspected. Notes or any materials accessed during the examination or on an unscheduled break could be confiscated. Accessing personal belongings or a locker during an unscheduled break violates the examination regulations.

Test administrators are not authorized to provide permission to candidates to access personal belongings or lockers during an unscheduled break.

Items that are prohibited from the secure testing area include, but are not limited to, the following:

- Books, notes, study materials, scratch paper, tissues, and markers
- Personal earplugs and headphones NOT provided by the Administration Vendor
- Dental instruments, models, or materials
- Slide rules, paper, calculating devices, rulers, and other measuring devices (except those items approved in advance under testing accommodations)
- Electronic devices such as cell phones, recording devices, iPods, tablets, and headsets
- Tote bags, purses, wallets, backpacks, and briefcases
- Highlighters, pens, erasers, pencils, dictionaries, and translators
- Food, candy, gum, and beverages (except those items approved in advance under testing accommodations)
- Outerwear, such as coats, jackets, gloves, or head coverings (religious attire is allowed)
- Good luck charms, statues, religious or spiritual items, and similar objects
- Watches (digital, analog, or smart) or timing devices (a timer is provided on the computer screen during the examination)
- Magnifying devices
- Jewelry (except for wedding and engagement rings)

The test center will provide two note boards (without graph lines) and two low-odor fine tip markers during the examination. Used note boards will be replaced by test center staff upon request. Scratch paper, pencils, and markers not furnished by the testing center are prohibited. You are not guaranteed to receive graph lines on your provided materials.

Candidates may not write on the note boards before the test begins or during scheduled breaks. The note boards should not be folded, bent, distorted, or modified in any manner. Markers cannot be used any surface other than the note boards. Candidates may not touch the monitor during the examination. All items provided must be returned to the test administrator before leaving the test center. Test center note boards will not be stored for multiple day examination use. Any notes taken will be surrendered at the end of each testing day and erased.

Candidates may not engage in conversation with others during testing or while on an unscheduled break. Discussing the examination is strictly prohibited.

Test center administrators will report the activity of candidates who take unscheduled breaks.

During an unscheduled break, candidates may <u>NOT</u> access personal belongings or prohibited items, study or refer to notes or texts, use a telephone, eat or drink any food or beverages from lockers, or leave the test center. Test administrators are NOT authorized to provide permission to engage in these activities.

Although the examination is administered under strict supervision and security, examination irregularities can sometimes occur. Examination results could be voided based upon a breach of examination security, invalid examination conditions, or candidate violations of the examination regulations, rules of conduct, or test center procedures. If irregularities are detected during the examination, or evidence of irregular behavior is disclosed when the examination is scored or afterward, those involved will have their examination results voided and face appropriate penalties.

Failure to comply with examination regulations, rules of conduct, and test center procedures could result in a determination of the presence of an irregularity, and examination results could be withheld, canceled, considered invalid, or another appropriate penalty could be imposed. Candidates might also be directed to leave the test center before the examination is completed. If results are withheld or invalidated, or other penalties are proposed or imposed as the result of an irregularity, candidates could be prohibited from testing and other appropriate penalties could be imposed.

IRREGULARITIES AND APPEALS

An irregularity is defined as a situation in which there could be a question about the validity of examination results in accurately reflecting the ability and skills of a candidate.

For example, such questions could be raised when:

- there is communication between candidates during the testing session.
- unauthorized assistance occurs.
- candidates have inappropriate access to examination content (e.g. remembered questions or answers are shared by email, online posting, or other means).
- conduct prohibited by the examination regulations, rules of conduct, or test center procedures occurs or examination administration disruptions are present, including natural disasters and other emergencies.

When an irregularity is identified, results for the candidate(s) involved will be voided pending resolution of the corresponding appeal(s). If an appeal is denied or no appeal is filed, the results of the candidate(s) involved could remain voided and/or other appropriate remedies imposed.

Rule violations and/or irregularities occurring in one Examination Program implemented by DTS may result in penalties that impact a candidate's ability to test in another Examination Program implemented by DTS.

Candidates whose results are subject to being voided are notified by written correspondence and provided with a copy of the *Limited Right of Appeal for Examination Candidates*. **Appeals must be submitted in writing within 30 days of notification of the irregularity. Appeals must clearly state the specific relief being requested and include corresponding arguments, evidence, and documentation in support of the request.**

The candidate will be notified of the appeal decision within 60 days after receipt of the appeal.

When considering an appeal, the Examination Program strives to ensure that examination results accurately reflect candidates' skills, and that the appealing candidate has an opportunity equal to, but not greater than, the opportunity provided to other candidates.

Results will be voided when there is a reasonable and good faith basis to do so. If it is determined that voiding results is not warranted under the circumstances, the results will be released.

Candidates should be aware that irregularities — other than natural disasters and emergencies beyond the control of the candidate — are considered to be a serious breach of the examination process.

The Examination Program strives to handle irregularities and their investigation in a confidential, professional, fair, and objective manner.

Candidates should be aware that reports of irregularities may have consequences beyond the voiding of results or the imposition of other appropriate penalties.

- Information regarding the irregularities may be brought to the attention of school authorities, regulatory agencies, or other entities, by other sources.
- Additional information concerning a candidate may surface within the context of an investigation into an irregularity.

Candidates are encouraged to report suspicious activity or observations of violations of the examination regulations to DTS at testsecurity@ada.org.

ARBITRATION REQUIREMENT

Arbitration has become an increasingly common way to resolve legal differences. Generally speaking, the advantages of arbitration over traditional lawsuits are that arbitration is less expensive and issues are resolved in less time. If a candidate wishes to pursue a dispute that has not been resolved by the appeal process mentioned above and detailed in the Limited Right of Appeal for Examination Candidates, the candidate must use the procedure described in the following Agreement to Arbitrate.

<div align="center">AGREEMENT TO ARBITRATE</div>

1. In the event that any legal dispute arises between you and the Examination Program, in connection with your participation in this Examination Program, where that dispute is not resolved by the appeals process detailed in this Guide and elsewhere, you agree that the exclusive means for resolving the dispute shall be Binding Arbitration as described by the terms of this Agreement. This means that you waive the rights you may have to resolve the dispute in a court of law, or by any other means that might otherwise be available to you.

2. The American Dental Association ("ADA") agrees to be similarly bound except that the ADA reserves its full rights to pursue injunctive and other appropriate relief in any state or federal court in cases of unfair competition or violations of, or threats to violate, any intellectual property rights of the ADA. With respect to any action filed by the ADA pursuant to this paragraph 2, you consent to submit to the jurisdiction of the state or federal court in which the ADA seeks relief.

3. Arbitration proceedings initiated pursuant to this Agreement to Arbitrate shall be conducted in accordance with the then current Consumer Arbitration Rules of the American Arbitration Association. The arbitrator's award shall be binding and may be entered as a judgment in any court of competent jurisdiction. Information about the American Arbitration Association, its rules, and its forms are available from the American Arbitration Association website, www.adr.org.

4. In the event of Arbitration, and except to the extent the Consumer Arbitration Rules provide otherwise, the parties shall bear their own costs and attorneys' fees associated with the Arbitration proceedings, unless the arbitrator directs one of the parties to pay the other's costs, or attorneys' fees, or both.

5. To the fullest extent permitted by law, no Arbitration brought pursuant to this Agreement shall be joined to any Arbitration involving any other party whether through "Class Arbitration" proceedings or otherwise.

6. This Agreement is part of the application to take this examination. Your assent to be bound by it is a requirement for taking the examination, but you can only sit for the examination if you also fulfill all other conditions imposed by the Examination Program.